
The Corporation of the Town of Bradford West Gwillimbury

Date: Wednesday, April 28, 2010

Meeting: Special Meeting of Council – 2010/29

Location: St. Mary's Hall, 31 Frederick Street, Bradford, ON

Time: 3:00 p.m.

Members Present: Doug White, Mayor
Mark Contois, Councillor
James Leduc, Councillor
John McCallum, Councillor
Ron Simpson, Councillor

Members Absent: Dennis Roughley, Deputy Mayor – with regrets
Del Crake, Councillor – with regrets
Peter Dykie, Councillor – with regrets
Jeanny Salmon, Councillor – with regrets

Staff Present: Jay Currier, Town Manager
Liz Fenwick, CEO, Library
Ian Goodfellow, Director of Finance/Treasurer
Tom Graham, Director of Leisure Services
Lorraine Irvine, Administrative Coordinator
Marie Kavanagh, Manager of Procurement
Mike O'Hare, Manager of Facilities, Parks & Cemeteries
Tara Reynolds, Deputy Clerk
Nick Warman, Manager of Recreation

Others: Joseph Bogdan Andy Gordon
Ken McAlpine Gary Stanhope
Miriam King

With Mayor White in the Chair –

(a) OPENING

2010/29-001

Moved by: J. Leduc

Seconded by: M. Contois

"That this special meeting of Council come to order at 3:06 p.m. to discuss municipal facilities matters."

CARRIED.

2010/29-002

Moved by: J. Leduc

Seconded by: M. Contois

"That Council suspend the rules of procedure under Section 28 of the Procedural By-law 2007-143, as amended, Section 4 (Presiding Officer) to authorize and appoint Councillor Ron Simpson as the Chair for this meeting."

CARRIED.

With Councillor Simpson in the Chair –

(b) DECLARATIONS OF PECUNIARY INTEREST & DISCLOSURE OF INTEREST

Councillor Simpson reminded the Members of Council of the Municipal Conflict of Interest legislation and requirements thereunder for disclosure. There were no declarations of conflict of interest made at this time or throughout the meeting.

(c) MINUTES OF THE PREVIOUS MEETINGS

The minutes of the following meetings:

Special Meeting 2010/19 March 10, 2010

Adopted at the April 6, 2010 Council meeting.

(d) REPORTS OF MUNICIPAL OFFICERS**1. Library and Cultural Centre Project Update
MHPM Project Managers, Joseph Bogdan and Associates Inc.**

Andy Gordon of MHPM Project Managers and Joseph Bogdan of Joseph Bogdan and Associates Inc. were in attendance to provide an update on the Library and Cultural Centre to Members of Council.

Cost Control

- The project budget to complete the Library remains at \$16,175,000.
- The forecasted project cost for the Library is currently \$16,256,031.
- The Town has committed contracts of \$12,155,093.
- The forecast variance in budget is \$80,910 over the April 2009 project control budget.
- The following steps are being implemented to ensure the project is completed on budget:
 - Re-design of building elements;
 - Acceptance of value engineered cost savings.

Milestones

- Tender close for millwork and landscaping scheduled for the first week of May 2010.
- Furniture fixtures and equipment (FFE) under design development scope to be completed June 2010.
- Topping out of structure scheduled for the 29th of April 2010.
- Masonry to building envelope commenced 27th of April 2010.
- Interior partition stud work commenced 26th April 2010.
- Curtain wall construction scheduled for May 2010.
- The project is currently on schedule.

LEED Certification

- Currently pursuing 36 points; with an additional 7 points under review. To achieve LEED silver certification, 33 points are required.
- The Library is on target to achieve LEED silver certification.

Procurement Status

- Twenty-six tender packages have been bid.
- Twenty-six tender bid packages have been awarded.
- Six tender bid packages yet to be bid as part of the construction budget.
- Furniture fixtures and equipment tender package to be bid in July 2010.

Look Ahead

- Following tender bid trade packages are scheduled to close in May 2010.
 - Hard landscaping
 - Soft landscaping
 - Millwork
 - Sealants
 - Rolling grille doors
 - Signage
- Closing in the Library.
- Commencing the Library finishes.

2010/29-003

Moved by: J. Leduc

Seconded by: M. Contois

"That Council receive the presentation of Andy Gordon of MHPM Project Managers and Joseph Bogdan of Joseph Bogdan and Associates Inc. regarding the Library and Cultural Centre project update for information."

CARRIED.

2. Leisure Centre Project Update MHPM Project Managers

Gary Stanhope of MHPM Project Managers was in attendance to provide a project update on the Leisure Centre to the Members of Council.

Project Update

- Tender #2 awarded to Aquicon Construction at Special Meeting of Council on March 10, 2010 for \$32.97 million (\$37.87 million budget).
- Letter of Intent and Purchase Order issued to Aquicon on Friday, March 12, 2010.
- Engineered fill pad (Contract #1) for the building was completed by John Bravakis (JBE) March 17, 2010 at no cost to the Town.
- Testing, monitoring and surveying reports for engineered fill pad work was completed Monday, March 29, 2010 at no cost to the Town.
- Terms of Contract #1 complete on Tuesday, March 30, 2010; substantial achieved, no liens, holdback released.
- First construction meeting was held on site Wednesday, April 21, 2010; to be held every 2 weeks on Wednesdays.
- Permit to Take Water from Ministry of Environment was received this week.
- Preparation of shop drawings commenced with reinforcing steel; structural steel on site mid-July.
- Myrtha Pool shop drawings on schedule.
- Aquicon mobilized on site with silt fencing, stake-outs and trailers.
- LEED orientation for Aquicon in next 2 weeks; target silver certification.
- Pre-construction meeting was held on Thursday, April 1, 2010.
- Aquicon staff: Dino Risi (Site Superintendent), Robert Aquino (Project Manager).
- Site plan approvals achieved; Conditional Building Permit was issued by Town on Friday, April 16, 2010; full permit shortly.
- The Construction Contract was prepared by Salter Pilon; currently with Aquicon for its signature; pending review by the Town; bonding and insurance provided; notice of project in place.

Project Milestones

- Building excavation commenced week of April 26, 2010; foundations start May 5, 2010.
- West Park Avenue completion (by Great Gulf) for Leisure Centre construction access – August 2010.
- Site entrances at Holland Street and West Park Avenue to be handed off to BWG Library project – Fall 2010.
- Furniture fixtures and equipment scope underway – audio visual, information technology and security packages being prepared.
- Substantial completion – end of 2011.
- Ready for use – January 2012.

2010/29-004

Moved by: J. Leduc

Seconded by: M. Contois

"That Council receive the presentation of Gary Stanhope and Ken McAlpine of MHPM Project Managers regarding the Leisure Centre Project Update for information;

CARRIED.

**3. REPORT OF THE DEPARTMENT OF LEISURE SERVICES
Proposed Sports Dome**

Nick Warman, Manager of Recreation was in attendance to provide an update on the proposed Sports Dome to Members of Council. The applications are still with the Conservation Authority and the Ministry of the Environment for approvals. The Leisure Services Department is monitoring the status of the applications daily and approvals are expected by June.

2010/29-005

Moved by: J. Leduc

Seconded by: M. Contois

"That Council receive the verbal update of Nick Warman, Manager of Recreation regarding the Sports Dome."

CARRIED.

**4. REPORT OF THE DIRECTOR OF LEISURE SERVICES
Architectural Services – Family Health Centre**

2010/29-006

Moved by: M. Contois

Seconded by: D. White

"THAT Report No. LS-2010-04, dated April 28, 2010, entitled "Architectural Services – Family Health Centre" be received;

AND that staff be directed to issue an Invitational Request for Proposal for Architectural Services for the proposed Family Health Centre."

CARRIED.

(e) NEXT MEETING

The next Special Meeting of Council to discuss municipal facilities will be held at the call of the Chair.

(f) ADJOURNMENT

2010/29-007

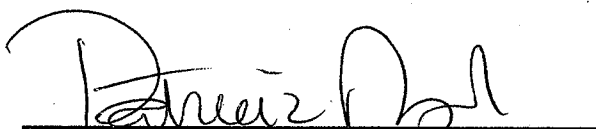
Moved by: D. White

Seconded by: M. Contois

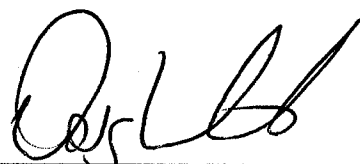
"That this special meeting of Council being held to discuss municipal facilities matters close at 3:50 p.m."

CARRIED.

CONFIRMED IN OPEN SESSION THIS 11th DAY OF MAY, 2010.



Patricia Nash, Municipal Clerk



Doug White, Mayor