

# The Corporation of the Town of Bradford West Gwillimbury

Special Meeting 2009/39

Minutes

May 27, 2009

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Meeting Location: St. Mary's Hall, 31 Frederick Street, Bradford, ON

Members Present: Deputy Mayor Dennis Roughley  
Councillor Mark Contois  
Councillor Del Crake  
Councillor Peter Dykie  
Councillor James Leduc  
Councillor John McCallum  
Councillor Jeanny Salmon  
Councillor Ron Simpson

Members Absent: Mayor Doug White

Staff Present: Jay Currier, Town Manager  
Karen Gill, Administrative Assistant  
Ian Goodfellow, Director of Finance/Treasurer  
Tom Graham, Director of Leisure Services  
Marie Kavanagh, Manager of Procurement  
Tania Little, Campaign Director, Leisure Centre  
Mike O'Hare, Manager Facilities, Parks & Cemeteries  
Tara Reynolds, Committee Coordinator  
Nick Warman, Manager of Recreation

Others: Steve Dearlove, Salter Pilon + Lett Architects  
Miriam King, The Times  
Bill Lett, Salter Pilon + Lett Architects  
Ken McAlpine, MHPM Project Mangers  
Gerry Pilon, Salter Pilon + Lett Architects  
Ron Spina, MHPM Project Mangers  
Gary Stanhope, MHPM Project Managers

With Deputy Mayor Roughley in the Chair.

## (a) OPENING

2009/39-001

Moved by: M. Contois

Seconded by: J. McCallum

"That this special meeting of Council come to order at 3:00 p.m. to discuss municipal facilities matters."

CARRIED.

2009/39-002

Moved by: J. McCallum

Seconded by: M. Contois

"That Council suspend the rules of procedure under Section 28 of the Procedural By-law 2007-143, as amended, Section 4 (Presiding Officer) to authorize and appoint Councillor Ron Simpson as Chair for this meeting."

CARRIED.

With Councillor Simpson in the Chair.

## (b) DECLARATIONS OF PECUNIARY INTEREST & DISCLOSURE OF INTEREST

Councillor Simpson reminded the Members of Council of the Municipal Conflict of Interest legislation and requirements thereunder.



Budget Summary Comparison

A budget summary comparison was provided as follows:

	SD Phase (Dec 2008)	DD Phase (May 2009)	Variance
Building & Site	\$38,148,000	\$37,864,000	-\$284,000
Site Premium	\$ 0	\$1,600,000	+\$1,600,000
<b>Subtotal</b>	<b>\$38,148,000</b>	<b>\$39,464,000</b>	<b>+\$1,316,000</b>
Fees & Insurance	\$3,020,110	\$3,020,110	
Furniture & Equip	\$1,250,000	\$1,325,000	+\$ 75,000
Contingency	\$2,006,088	\$1,917,956	-\$13,132
<b>Subtotal</b>	<b>\$6,276,198</b>	<b>\$6,263,066</b>	<b>-\$13,132</b>
<b>Total</b>	<b>\$44,424,198</b>	<b>\$45,727,066</b>	<b>+\$1,302,868</b>

Strategy and Management

The project budget is \$45 million. The current estimate contains a 7% Design Allowance worth \$2.28 million which allows management of costs through the contract documentation phase. The scope and costs of site engineered fill premium will be proactively managed through initial tender package. The current \$727,000 (1.6%) overage will be managed through balance of contract documentation phase with real site impact costs known after site tender. The result is that the target budget of \$45 M is achievable.

Leadership in Energy and Environmental Design (LEED) Strategies

It was noted that the Leisure Centre project is currently on track for LEED Silver. There are extensive energy efficiency components already within the baseline design. Additional LEED initiatives to look at will be lighting efficiency, HVAC efficiency, plant efficiency and refrigeration.

Ron Spina of MHPM Project Managers provided an update on current activities as follows:

- Reconcile the Leisure Centre design and the Library design with the intent of the Master Plan
- Develop site access strategies for the construction
- Finalize cut and fill calculations
- Prepare front end documents for Tender #1
- Myrtha Pool details
- Finalize the LEED program
- Preliminary Ice Plant Specification

The following milestones for Tender #1 and Tender #2 were identified:

Tender #1

- Tender period – June 15 to July 10
- Council approval of the bid – July 31
- Start the work – August 4, 2009

Tender #2

- Pre-qualification of contractors – September 2009
- Pre-tender cost estimate – September 2009
- Building Permit Application – November 2009
- Tender period – November 29 to January 18, 2010
- Council approval of the bid – February 2010
- Start the work – March 2010
- Construction completion – January 2012

2009/39-003

Moved by: M. Contois

Seconded by: J. McCallum

"That the report of Salter Pilon + Lett Architects regarding the Design Development Brief and Cost Estimate be received for information;

And that Council approve the Design Development Brief and Cost Estimate as presented."  
CARRIED.

## 2. Demolition of the Former Police Services Building and Site Restoration Design

Mike O'Hare provided an overview of the bids received for the demolition and abatement of the former Police Services Building located at 45 Holland Street East.

A proposed site plan for site redevelopment and a landscape layout and planting plan was also provided for the properties at 45 and 57 Holland Street East.

There was some initial discussion about pay parking on the redeveloped site. It was noted that this will be an issue to discuss in the future as the site will require pay parking provisions.

2009/39-004

Moved by: D. Crake

Seconded by: J. McCallum

"That the report of Mike O'Hare, Manager of Facilities, Parks and Cemeteries regarding the Demolition of the Former Police Services Building and Site Restoration Design be received for information."

CARRIED.

2009/39-005

Moved by: D. Roughley

Seconded by: J. Leduc

"That Council award the police station demolition and abatement contract to Priestly Demolition in the amount of \$56,012.00."

CARRIED.

## 3. Recreation Infrastructure Canada Fund (RIInC) Program Applications

Tom Graham, Director of Leisure Services provided an overview of the Recreational Infrastructure Canada (RIInC) Program and identified three recreation projects to be considered for grant application under the program. Priority #1 is the dehumidification / energy efficiency

retrofit of the Bob Fallis Sports Centre. Priority #2 is the tennis court restoration / retrofit of the Lions Park and priority #3 is the tennis court restoration / retrofit of Centennial Park.

2009/39-006

Moved by: J. McCallum

Seconded by: D. Crake

"That the report of Tom Graham, Director of Leisure Services regarding the Recreation Infrastructure Canada Fund (RINC) Program Applications be received for information."

CARRIED.

2009/39-007

Moved by: D. Roughley

Seconded by: J. Leduc

"That Council approve the submission of applications for funding to the Recreational Infrastructure Canada (RInC) Program for the following projects:

- Bob Fallis Sports Centre Dehumidification/Energy Efficiency Retrofit
- Lions Park Tennis Court Restoration/Retrofit
- Centennial Park Tennis Court Restoration/Retrofit"

CARRIED.

Councillor Simpson asked if there were any additional items for discussion.

Councillor Leduc inquired as to when Council would be looking at the disposition of Town facilities in light of recent proposals from user groups regarding the use of buildings to meet their programming needs.

Councillor Simpson suggested a meeting date at the end of June to address this issue as well as the leasing of space for a Town Hall building.

Councillor McCallum suggested an evening meeting to allow more members of the public to attend.

(e) **NEXT MEETING**

The next Special Meeting of Council to discuss municipal facilities is scheduled for Tuesday, June 23, 2009 at 7:00 p.m. in the Council Chambers.

(f) **ADJOURNMENT**

2009/39-008

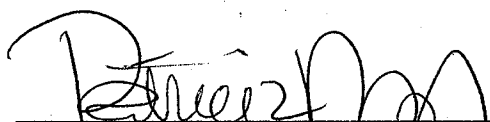
Moved by: D. Crake

Seconded by: J. McCallum

"That this special meeting of Council being held to discuss municipal facilities matters close at 4:30 p.m."

CARRIED.

**CONFIRMED IN OPEN SESSION THIS 9<sup>th</sup> DAY OF JUNE, 2009.**

  
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Patricia Nash, Municipal Clerk

  
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Doug White, Mayor